# FROM THE BOARD OF DIRECTORS TÜRKİYE HALK BANKASI A.Ş.

Board of Directors has decided to hold the 2016 Ordinary General Assembly of our Bank on **Thursday, May 4, 2017 at 14:00** instead of the date on Thursday, March 30, 2017 at 14:00.

Pursuant to decision, according to the relevant provisions of the Turkish Commercial Code, the 2016 Ordinary General Assembly of our Bank, at which the agenda items set forth shall be discussed, shall be held on Thursday, May 4, 2017 at 14:00 at the Head Office located at Barbaros Mahallesi Şebboy Sokak No:4 Ataşehir/İstanbul Pursuant to Article 437 of the Turkish Commercial Code, the Financial Statements, the Dividend Distribution Statement, the Annual Report of the Board of Directors, the Report of the Board of Auditors, the Independent Audit Report, and other documents of our Bank relevant to the agenda 2016 shall be made available at the Head Office Building for the shareholders to examine. In addition, the aforementioned documents and their annexes shall be accessible via the Internet at http://www.halkbank.com.tr/en/international-banking/61/general-assembly and http://www.halkbank.com.tr/en/international-banking/83/financial-reports

Pursuant to the Turkish Commercial Code No 6102, the Capital Markets Law No 6362, and other relevant legislation adopted in accordance with these laws, shareholders may attend the General Assembly using the "Electronic General Assembly System" (EGAS), an electronic platform provided by the Central Registry Agency (CRA), or by presenting themselves in person at the location of the General Assembly.

## Attending the General Assembly via EGAS

Shareholders who have dematerialized their shares in their own names may attend the General Assembly in person or by proxy provided that they obtain a qualified electronic certificate and that they complete the EGAS trainings. Shareholders can obtain further information about how they can attend the General Assembly via EGAS by visiting the website of the Central Registry Agency.

Shareholders who declare that they will attend the General Assembly via EGAS may not attend the General Assembly in person.

### Attending the General Assembly in Person

- 1) Real person shareholders must present an identity card which bears their Turkish Identification Number.
- 2) If real person shareholders have designated a proxy via EGAS, the proxy must present an identity card which bears their Turkish Identification Number.
- 3) If real person shareholders have not designated a proxy via EGAS, the proxy must present an identity card which bears their Turkish Identification Number and a power of attorney given below which shows that they have been designated as a proxy.
- 4) Proxies designated by real person shareholders may attend the General Assembly by presenting an identity card that bears their Turkish Identification Number and a power of attorney given below which proves that they have been designated as a proxy.

Proxies who will attend the General Assembly must use the sample power of attorney given below. The powers of attorney must be notarized and, if they will not be notarized, the shareholder's notarized circular of signature must be attached to the power of attorney.

The power of attorney must bear the following information: name of the company; date of the General Assembly; the full name and Turkish Identity Number of the proxy; the number of shareholder shares; the full name, title, Turkish Identification Number/Taxpayer Identification Number and signature of the shareholder. Powers of attorney which do not bear any of this information shall be considered invalid.

Custodial institutions may attend the General Assembly as representing shareholders who hold shares in their accounts, by being authorized by shareholders via EGAS. If the said institutions authorize their own employees to attend the General Assembly in person, these persons must present, in addition to their powers of attorney, the Power of Attorney and Instruction Notice Form contained in the Regulation on the "Procedures and Principles Regarding the General Assemblies of Joint Stock Companies and Ministry of Customs and Trade Representatives to be Present at these Assemblies" issued by the Ministry of Customs and Trade.

## TÜRKİYE HALK BANKASI A.Ş. BOARD OF DIRECTORS

#### **AGENDA:**

- 1. Opening and formation of the General Assembly Presidency,
- 2. Reading and discussion of the 2016 Annual Report prepared by the Board of Directors, the Independent Audit Report, and the Report of the Board of Auditors,
- 3. Reading, discussion and approval of the financial statements for the 2016 financial and fiscal year,
- 4. Reading, discussion and approval of the Profit Distribution Tables for year 2016 proposed by the Board of Directors,
- 5. Discharging of the members of the Board of Directors and Board of Auditors from any liability,
- 6. Election of the members of the Board of Directors and the Board of Auditors,
- 7. Determination of the remuneration of members of the Board of Directors and the Board of Auditors
- 8. Approval of the audit firm, which is selected by the Board of Directors and which will conduct the independent audit activities in 2017,
- 9. Submission of information to the General Assembly regarding the donations made in the business year of 2016,
- 10. Authorization of the Board of Directors to permit the members of the Board of Directors to engage in activities mentioned in Article 395 and Article 396 of the Turkish Commercial Code and submission of information to the General Assembly pursuant to Article 1.3.6 of the Corporate Governance Principles issued by the Capital Markets Board of Turkey,
- 11. Requests and Closing.